

**CITY OF COTTAGE GROVE
PLANNING COMMISSION**
Minutes of the Regular Public Hearing
December 15, 2021

CALL TO ORDER

Chair Valley called the meeting to order at 7:00 p.m.

ROLL CALL

Recording Secretary called the roll. The following were:

Present: Darby Valley, Garland Burback, Beau Solesbee, Ashley Rigel,
Tim Burns, Blake Hoskin and Tao Orion (who arrived late)

Absent:

Staff Present: City Planner – Eric Mongan, Public Works Director- Faye Stewart -
and Administrative Aide – Angela Keppler

Applicant:

News Media Present: None

Staff advised that this hearing had been advertised and publicized and notices posted as required by law. It was asked that any correspondence received be noted as a part of the item on the agenda.

ITEMS TO BE ADDED

None

MINUTES

November 17, 2021

**IT WAS MOVED BY COMMISSIONER GARLAND BURBACK AND SECONDED BY
COMMISSIONER ASHLEY RIGEL TO APPROVE THE MINUTES FOR NOVEMBER 17, 2021.**

Vote on the motion as follows:

VOTE	Commissioner Valley	Commissioner Burbank	Commissioner Rigel	Commissioner Burns	Commissioner Hoskin	Commissioner Solesbee	Commissioner Orion
AYES	X	X	X	X	X	X	
NAYES							
ABSTAIN							

Minutes for November 17, 2021 are approved

EX PARTE CONTACT

None

7:02 PM Public Hearing for CUP 6-21 Opened

- (a) JDL CONSTRUCTION, INC – CONDITIONAL USE PERMIT (CUP 6-21) FOR DRIVE-THROUGH MCCOYS PHARMACY. Applicant is seeking to install a drive-through for a McCoy's Pharmacy at 1645 E Main Street (Map/TL 20-03-28-44-02900). Relevant Criteria: Section 14.44.400 Conditional Use Permit. Applicant: JDL Construction, INC, PO Box 602, Cottage Grove, OR 97424.

Eric gave a brief description of the plans for this application and explained how criteria has been met. Staff is recommending approval.

IN FAVOR

None

NEUTRAL

None

AGAINST

None

Darby closed public meeting for CUP 6-21 at 7:05 pm, and brought it back to the Commission.

COMMISSION COMMENTS

IT WAS MOVED BY COMMISSIONER GARLAND BURBACK AND SECONDED BY COMMISSIONER ASHLEY RIGEL TO APPROVE CUP 6-21 AS PRESENTED BASED ON THE CRITERIA FINDINGS, CONCLUSIONS, AND RECOMMENDATIONS STATED IN THE STAFF REPORT.

Vote on the motion as follows:

VOTE	Commissioner Valley	Commissioner Burback	Commissioner Rigel	Commissioner Burns	Commissioner Hoskin	Commissioner Solesbee	Commissioner Orion
AYES	X	X	X	X	X	X	X
NAYES							
ABSTAIN							

Motion carries.

7:06 PM Public Hearing for ZC 1-21 Opened

(b) JOSE CONTRERAS – ZONE CHANGE (ZC 1-21) TO REZONE 78278 HWY 99, COTTAGE GROVE, OR 97424; MAP/TL 20-03-33-32-00400 & MAP/TL 20-03-33-32-00200 TO C2P – COMMUNITY COMMERCIAL AS PART OF CONCURRENT ANNEXATION APPLICATION. Applicant is seeking rezone two parcels totally approximately 1.57 acres to C2P – Community Commercial. Relevant Criteria: 14.47.500 Criteria for Legislative & Quasi-Judicial Amendments. Applicant: Jose Contreras, 1036 South 59th Street, Springfield, OR 97478.

Eric said this zone change application is a concurrent application to a recently approved annexation into the City limits of Cottage Grove. This application converts the existing AGT5 County zoning of tax lots 200 & 400 to C2P Community Commercial. This aligns with the established comprehensive plan, which has these parcels designated as being Community Commercial. Staff recommends approval.

IN FAVOR

None

NEUTRAL

None

AGAINST

None

Darby closed public meeting for ZC 1-21 at 7:08 pm, and brought it back to the Commission.

COMMISSION COMMENTS

IT WAS MOVED BY COMMISSIONER GARLAND BURBACK AND SECONDED BY COMMISSIONER TIM BURNS TO APPROVE ZC 1-21 AS PRESENTED BASED ON THE CRITERIA FINDINGS, CONCLUSIONS, AND RECOMMENDATIONS STATED IN THE STAFF REPORT.

Vote on the motion as follows:

VOTE	Commissioner Valley	Commissioner Burback	Commissioner Rigel	Commissioner Burns	Commissioner Hoskin	Commissioner Solesbee	Commissioner Orion
AYES	X	X	X	X	X	X	X
NAYES							
ABSTAIN							

Motion carries.

OLD BUSINESS

None

INFORMATION FROM STAFF

Eric reminded the Commission that terms expire on December 31, 2021, and Tao Orion will not be re-applying. He thanked her for her service to the Commission. He said the next meeting agenda would have elections for Chair and Vice-Chair. At the work session, he will have copies of the adopted bylaws of the Planning Commission to refresh everyone's memory on what our rules are supposed to be and reminders about attendance.

ADJOURNMENT

There being no further business, Commissioner Darby Valley adjourned the Planning Commission meeting at 7:10 p.m.

ATTEST:

APPROVED:

Angela Keppler, Administrative Aide

Darby Valley, Chair