



2023

# ANNUAL REPORT

PRESENTED BY THE  
**COTTAGE GROVE  
POLICE DEPARTMENT**

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SERVICE - EMPATHY - INTEGRITY - COURAGE

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400 E Main Street  
Cottage Grove, OR 97424



*A message from Chief of Police*

# CORY CHASE

It is our privilege to present this first edition of our Annual Report for the Cottage Grove Police Department for 2023. This report serves as testament to our ongoing commitment to transparency, accountability, and excellence in law enforcement.

As you read this report, you will find detailed insights into the police department's performance, initiatives, and achievement over the past year. With this being our first annual report, we have provided some insight from 2022 as well to serve as a means of comparison and to assist us with measuring our progress as we move forward.



Despite facing numerous challenges, including leadership changes and staffing shortages, our officers and staff have demonstrated unwavering dedication to serving our community and keeping our citizens safe.

Our primary mission remains ensuring the safety and security of all citizens, visitors, and businesses in Cottage Grove. We are proud to report continued progress and a change in culture that we look to build on in the coming years. We have made significant progress in staffing the police department and 9-1-1 center, technological advancements, and community policing efforts.

Along with our significant accomplishments, we recognize the importance of building trust and legitimacy in our community. We have worked diligently to strengthen relationships through initiatives such as Coffee with a Cop, Shop with a Cop, and Kindness 9-1-1. We also created a new partnership with Trauma Intervention Program NW (TIP) to better serve those experiencing a traumatic event. In addition, we have showed a commitment to transparency through use of social media, updates to our website, use of technology, and building professional relationships with the local media and citizen groups.

As we reflect on the accomplishments of the past year, we also acknowledge areas where improvement is needed. We are committed to a continuing cycle of evaluation and improvement that recognizes our areas of opportunity. We believe in the mantra, "there is no finish line". This mantra serves as our commitment to always strive for improvement and enhancement of our practices to better meet the evolving needs of our community and uphold the highest standards of service, empathy, integrity, and courage.

We are sincerely appreciative of the residents, businesses, and community organizations of Cottage Grove for their continued support and partnership. We are committed to work together to build a safer, stronger, and more resilient community for all.

Sincerely,  
Cory Chase  
Chief of Police



# CORE VALUES

At the Cottage Grove Police Department, we are guided by a firm commitment to upholding the highest standards of service, empathy, integrity, and courage in all our interactions with the community we serve. These core values serve as the foundation of our mission, and we pledge to uphold them with unwavering dedication.

**SERVICE:** We are dedicated to serving and protecting our community honorably and respectfully while responding to their needs and being a reliable source of support and safety.

**EMPATHY:** We actively listen to understand and show compassion in all interactions, working to de-escalate and remove barriers while providing support to those in need.

**INTEGRITY:** We uphold the highest ethical standards, maintaining transparency, accountability, and consistency in our actions, always acting with honesty and fairness.

**COURAGE:** We have the courage to face difficult and dangerous situations, making tough decisions when necessary to protect and serve our community, and standing up for what is right, even in the face of adversity.

These core values are the pillars of our department and the guiding principles that inform our actions and decisions. We will constantly strive to improve, learn, and grow in our pursuit of service, empathy, integrity, and courage. Our unwavering commitment to these values ensures that the Cottage Grove Police Department will continue to be a beacon of trust and safety in our community, working tirelessly to make it a better place for all.

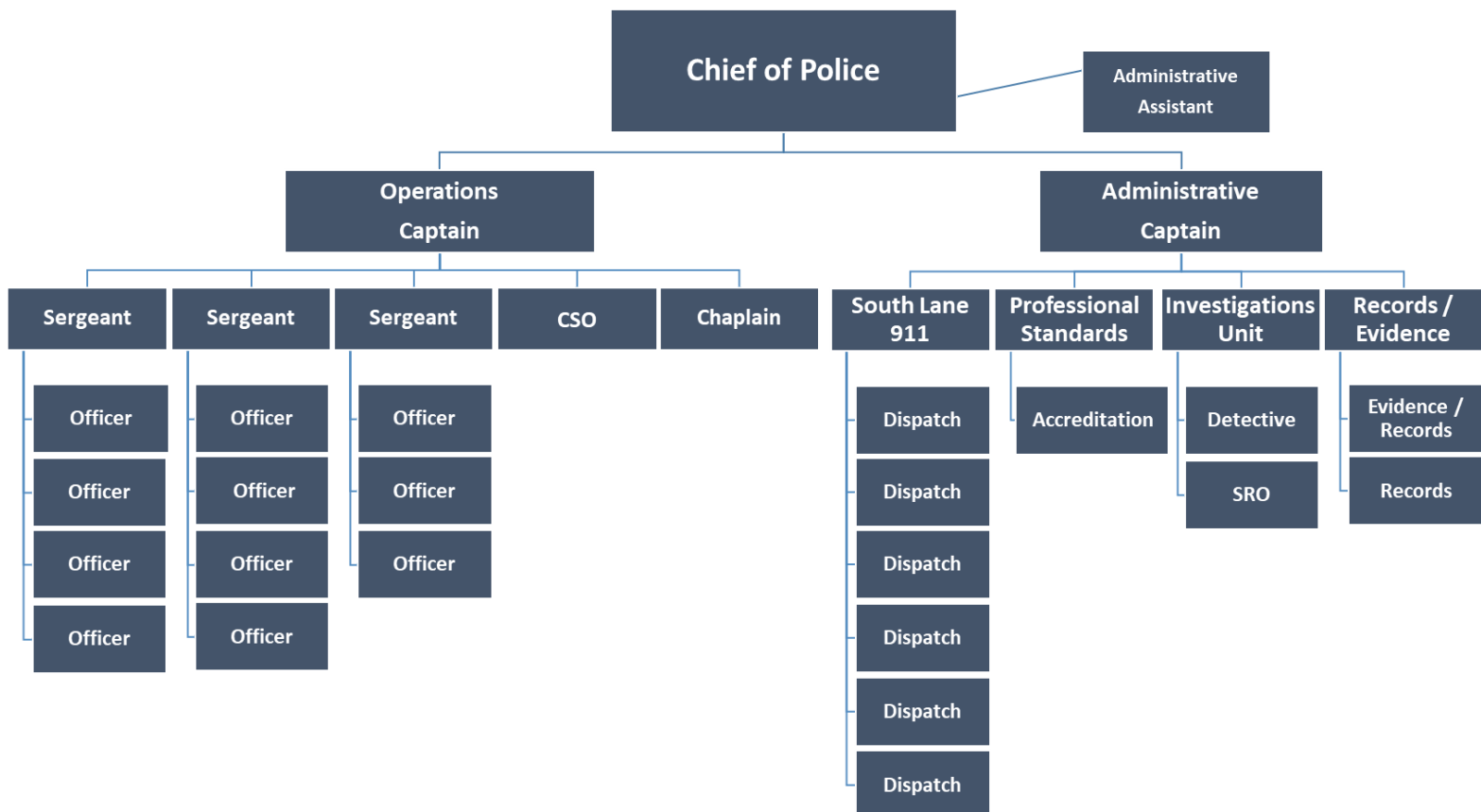


# DEPARTMENT STRUCTURE

The Cottage Grove Police Department is comprised of two divisions - Operations and Administrative.

Operations Division includes Officers, Sergeants, School Resource Officer, Community Service Officer, and Chaplain.

Administrative Division includes Dispatch (South Lane 9-1-1), Records, Evidence, Investigations, and Accreditation.



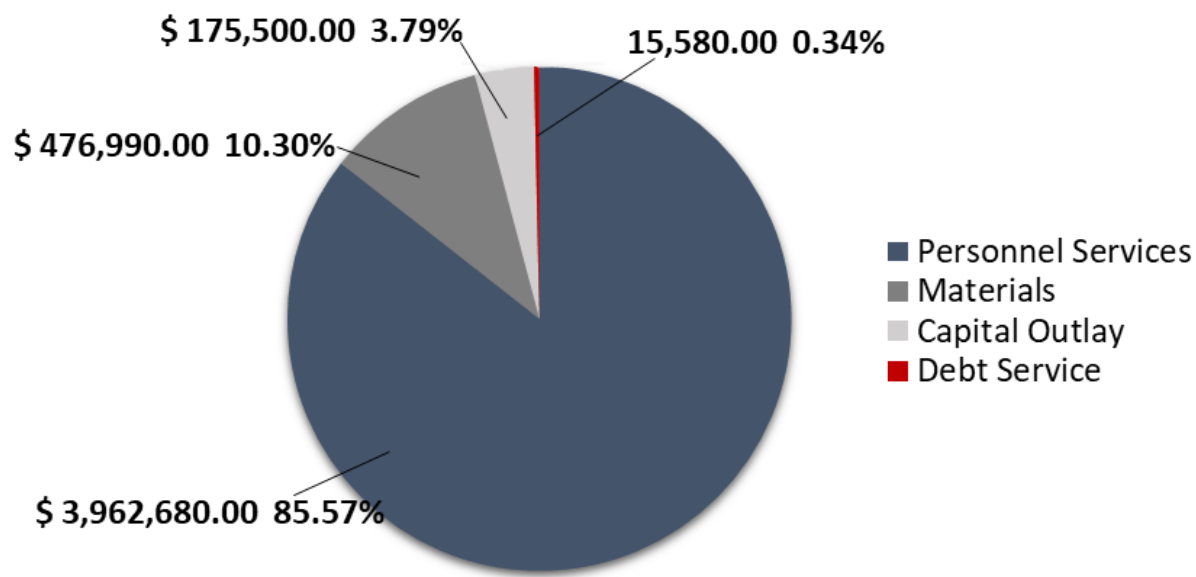


# DEPARTMENT BUDGET

The following table compares the size of the Cottage Grove Police Department and its budget between fiscal years 2021-22 though 2022-23.

	2021-22	2022-23
Population	10,939	11,095
Total Budget	\$4,546,660	\$4,630,750
Sworn Personnel	18	18
Non-Sworn Personnel	14	11
Department Personnel	32	29
Total Officers Per Thousand Residence	1.65	1.62

## ADOPTED BUDGET FY 2022-23



The total budget for the Cottage Grove Police Department during FY 2022-23 is \$4,630,750

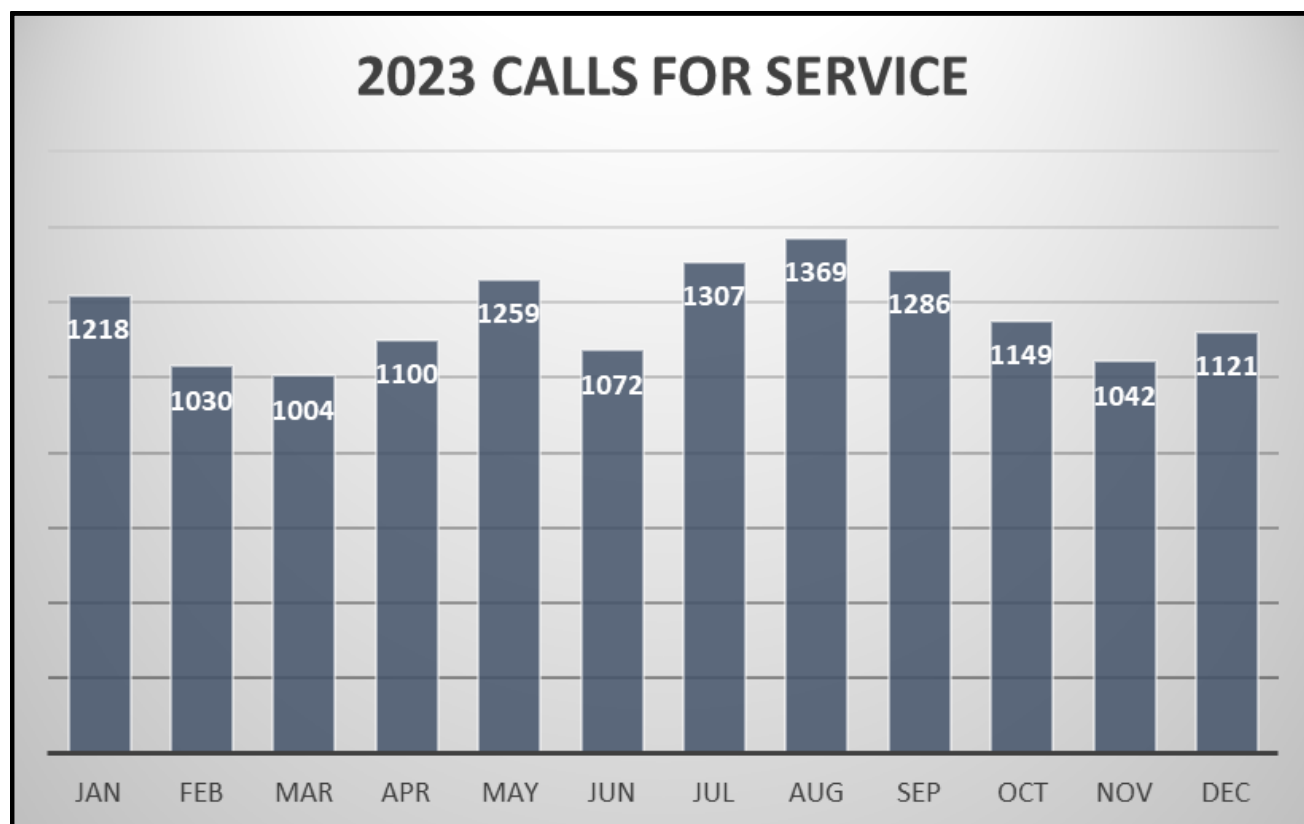


# CALLS FOR SERVICE

The Cottage Grove Police Department operates the South Lane 911 Center. Cottage Grove calls for police services are dispatched through South Lane 911.

A call for service is captured when an officer is dispatched to an incident that was received from a 911 call or a result of officer initiated activity.

The following graph details the total calls for service each month during the calendar year 2023.



The Cottage Grove Police Department recorded a total of 13,957 calls for service during the 2023 calendar year.

# CALL TYPES

The table below details some of the most frequent call types over the past two years.

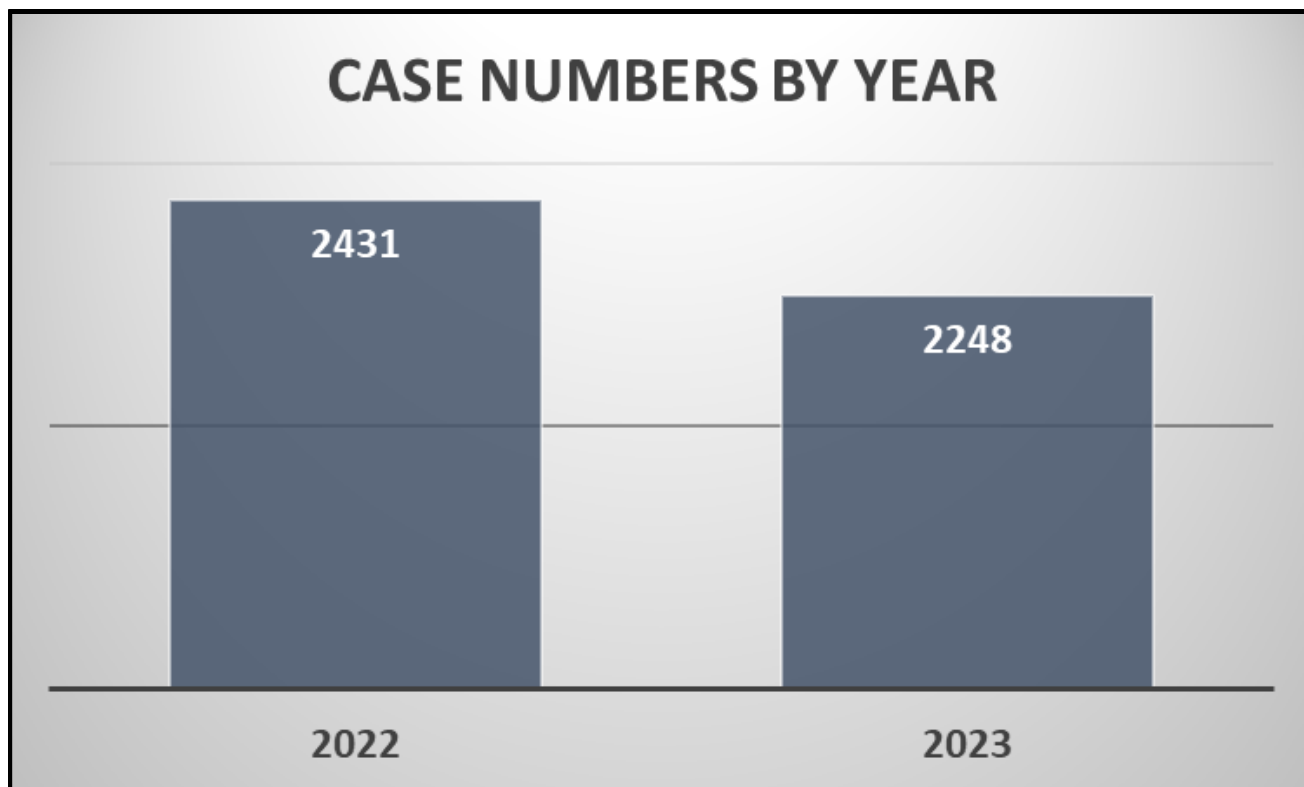
	<u>2022</u>	<u>2023</u>
Total Dispatched Incidents	17,356	13,957
Suspicious (Conditions, Subjects, Vehicles)	1,004	823
Disturbance	539	520
Welfare Check	486	445
Theft	314	376
Trespass	290	371
Criminal Mischief	284	226
Child Abuse/Neglect	284	325
Motor Vehicle Crash	187	217
Hit & Run	106	104
Juvenile Problems	102	171
Harassment	92	141
Suicide (Treat or Attempt)	81	65
Traffic Complaint	80	35
Assault	75	107
Burglary	67	63
Drug Info/Activity	37	47
Death Investigation	32	23
Sex Crimes - Rape	25	24
DUII	30	21



# CASE NUMBERS BY YEAR

Not every call for service generates a police report. When it is necessary to write a police report, the report is assigned a case number. The Cottage Grove Police Department used 2,248 case numbers in 2023.

The following graph details the number of case numbers used during the past two (2) calendar years. Due to changes in internal processes and procedures, this reflects the decrease in case numbers. The decrease in case numbers is not a direct reflection of a decrease in crime.



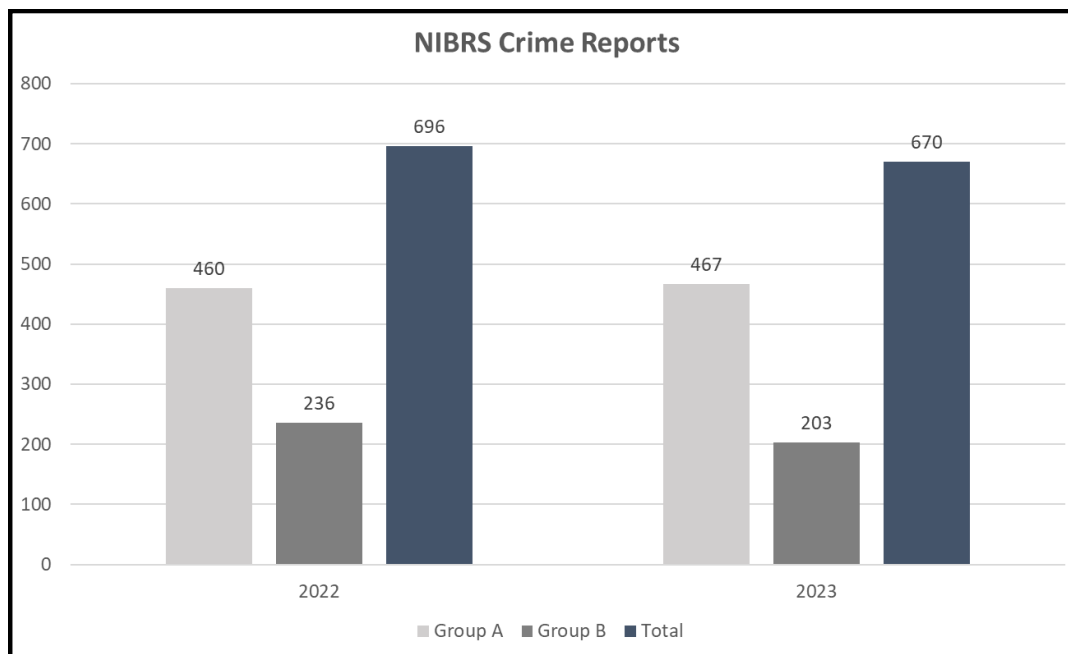
# NATIONAL INCIDENT-BASED REPORTING SYSTEM (NIBRS)

The Cottage Grove Police Department submits crime data to the National Incident-Based Reporting System (NIBRS) of the FBI.

NIBRS is a system used by law enforcement agencies in the United States for collecting and reporting data on crime incidents. Unlike the older Uniform Crime Reporting (UCR) system, which primarily counts only the most serious offense in a given incident, NIBRS provides a more detailed and comprehensive view of crime by capturing data on each individual crime that occurs within an incident.

NIBRS collects data on various aspects of crime, including the type of offense, location, victim and offender demographics, weapons used, and relationship between victim and offender, among other details. This level of detail allows for more accurate and nuanced analysis of crime trends and patterns, as well as more targeted law enforcement strategies and resource allocation.

Through NIBRS, the Police Department reports data on each offense within 52 specific crimes identified as Group A offenses, and 10 other categories identified as Group B offenses.





# NATIONAL INCIDENT-BASED REPORTING SYSTEM (NIBRS) CONT.

Our department uses the EIS Public Safety Software Suite for data entry, record keeping, and data analysis.

The records management system (RMS) is a key component of the EIS Public Safety Software Suite. It meets State and Federal reporting requirements effortlessly, with features like quick data collection, enhanced investigative capabilities, and a fully integrated workflow process.

On the following page you will see the data in greater detail. It may be helpful to see a few of the offense categories and compare the numbers with data collected over the past two (2) years.



# NATIONAL INCIDENT-BASED REPORTING SYSTEM (NIBRS) CONT.

		2022	2023
Group A	Aggravated Assault*	24	23
	Animal Cruelty	1	1
	Arson	3	6
	Burglary	9	17
	Drug Offenses	16	9
	Fraud	32	24
	Kidnapping	2	1
	Pornography	1	2
	Forcible Rape		4
	Robbery	1	2
	Sex Crimes**	7	8
	Simple Assault	50	43
	Stalking/Intimidation	10	12
	Theft ***	93	137
	Theft of Vehicle	6	11
Group B	Vandalism	179	145
	Weapon Laws	26	22
	All other offenses	31	31
	Child Neglect	1	3
	Criminal Mistreatment	5	
	Disorderly Conduct	42	45
	DUII	29	22
	Escape	3	
	Exposer	1	1
	Family Offense - Other		1
	Liquor Laws	3	4
	Reckless Endangering	10	3
	Restraining Order Violations	20	18
	Trespass	69	60
	Unlawful entry into Motor Vehicle	22	15

\* Aggravated Assault includes Attempted Murder

\*\* Includes all sex crimes except Forcible Rape & Exposer

\*\*\* Includes all types of Theft except Theft of a vehicle



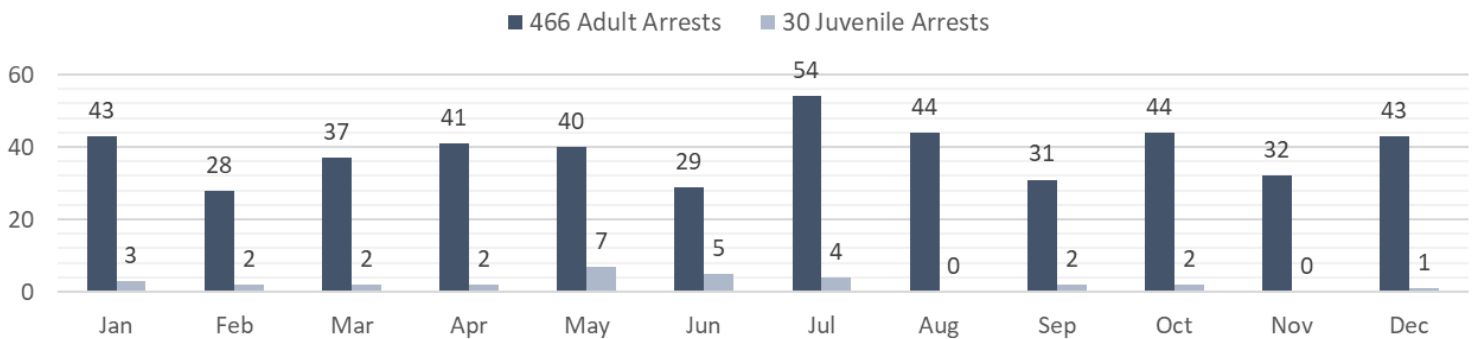
# ARREST DETAILS

As a result of our calls for service and investigative efforts the Cottage Grove Police Department may arrest individuals suspected of criminal behavior.

The majority of arrests made by our officers are based on probable cause developed during the course of an investigation. Some; however, are arrested when a warrant is issued by the courts.

During the calendar year 2023, the Cottage Grove Police Department was responsible for the arrest of 466 adult offenders and 30 juvenile offenders.

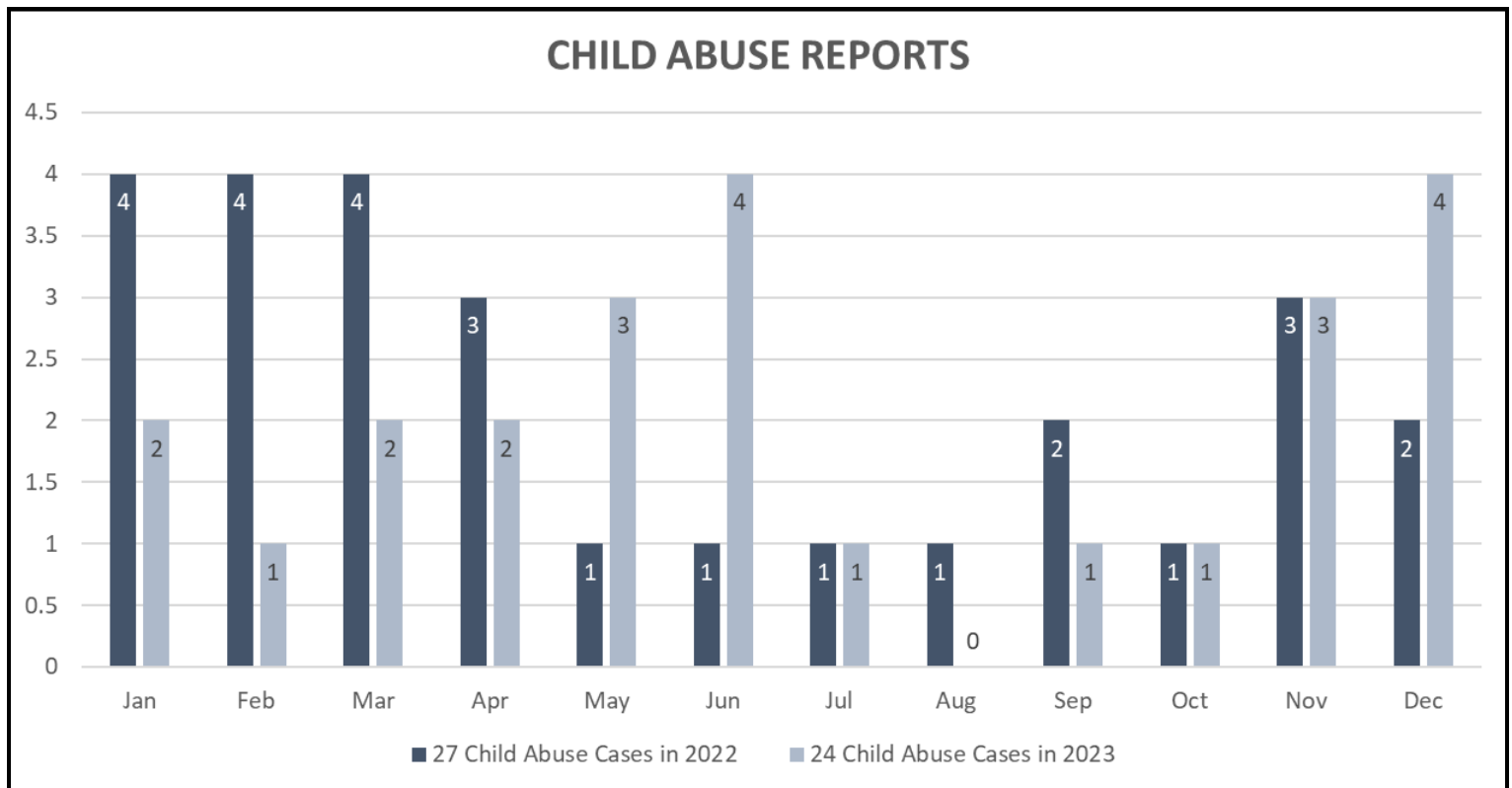
## 2023 ARREST DETAIL



# CHILD ABUSE REPORTS

The Cottage Grove Police Department reviews all child abuse reports that are sent in from the Oregon Department of Human Services (DHS) in addition to reports received by the police department. Each report that comes in receives a case number and an officer is assigned to investigate the allegations. The officers work closely with our local Child Protective Services case workers.

Below is a graph of child abuse reports by month for the past two (2) years.





# TRAFFIC

The mission of traffic safety is to save lives, prevent injuries, and reduce the number and severity of crashes. Our goal is to accomplish this through education, enforcement, and engineering. The Cottage Grove Police Department has applied for and received grants from ODOT to provide funding for enhanced education and enforcement to help accomplish our mission. We strive to make the roads safer for all users in Cottage Grove.



Traffic	2022	2023
DUII	30	21
Traffic Stops	1,894	884
Crashes	187	217
Citations	1,222	616

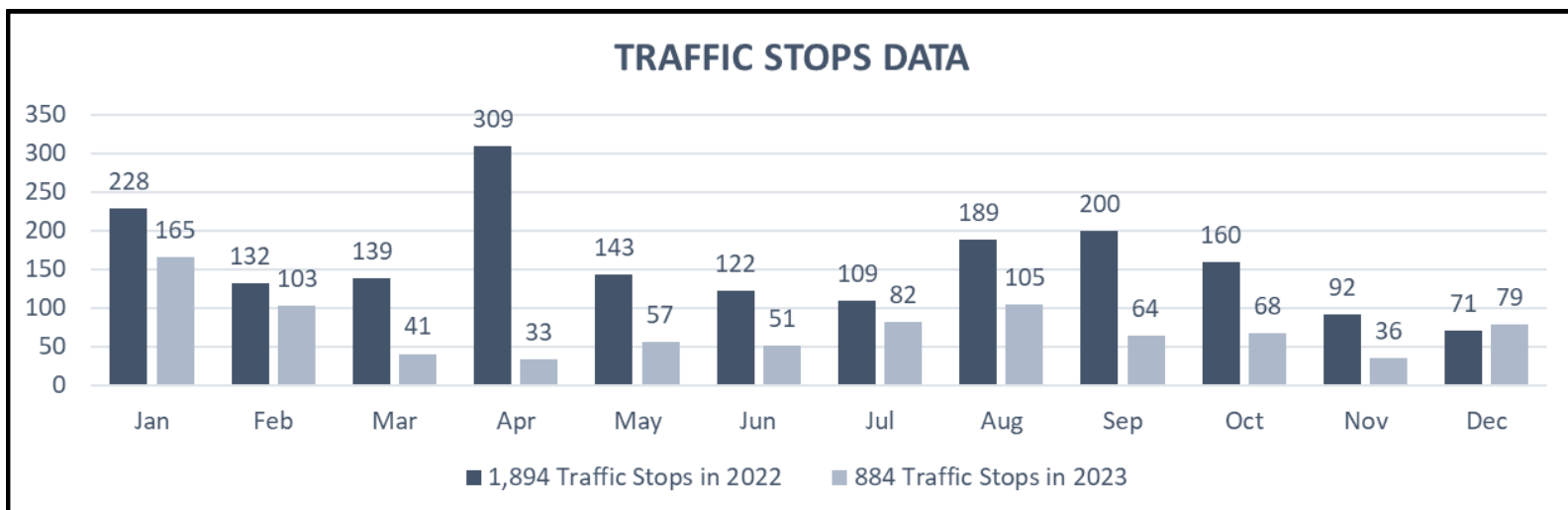


# TRAFFIC STOP DATA

The Cottage Grove Police Department gathers and analyzes data from our traffic enforcement efforts. Our officers conducted 884 traffic stops in the calendar year 2023.



The following graph details the number of traffic stops each month over the past two (2) years.



# CITATIONS

The following chart shows the most frequently issued citations entered into the Cottage Grove Municipal Court for the past two (2) calendar years.

	2022	2023
Violation of Speed Limit	193	13
Driving While Suspended	232	126
Driving Uninsured	185	124
Driving Under the Influence of Intoxicants	30	21
No Operator's License	53	49
Failure to Obey Traffic Control Device	56	14



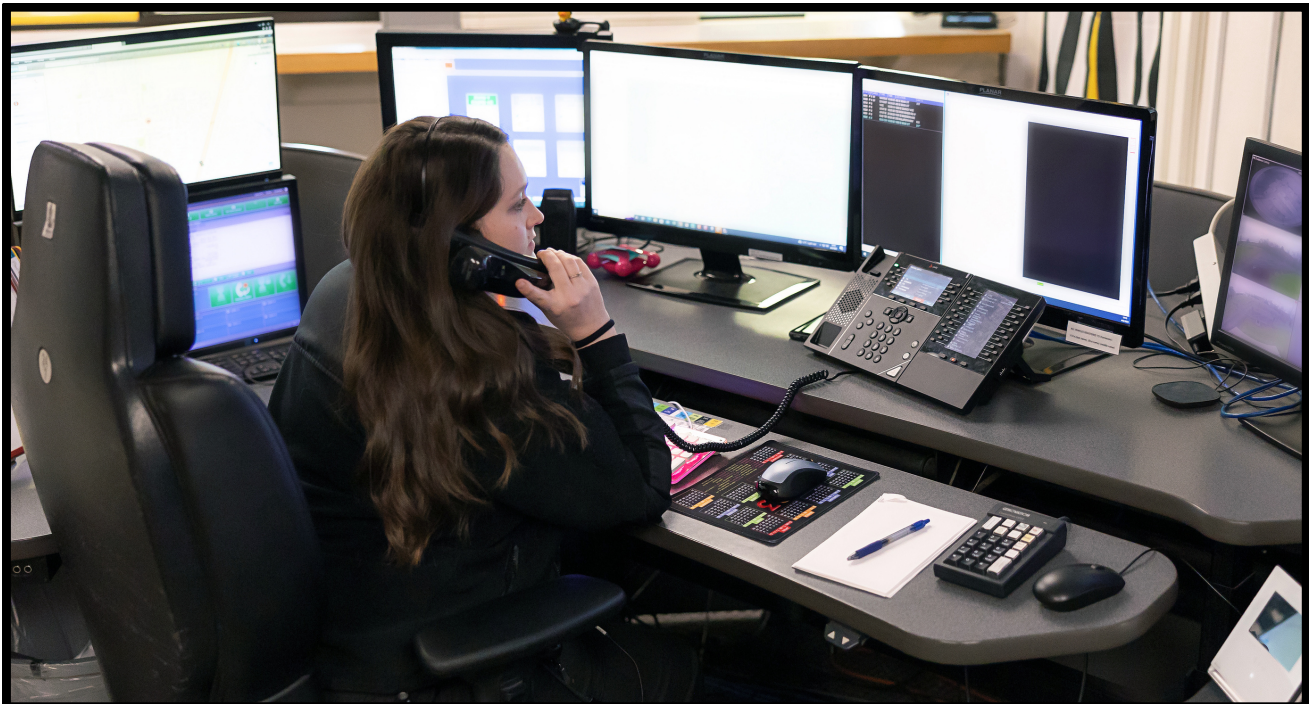
# DISPATCH

## Agencies Receiving Call Taking/Dispatch Services:

- Central Lane Communications Center
- South Lane Fire & Rescue
- Lane County Sheriff's Office
- Douglas County Sheriff's Office
- Oregon State Police

Calls	2022	2023
911 Calls	2,485	2,755
Non-Emergent Calls	14,834	11,143
Total Calls	17,319	13,898

For most of 2023, the Cottage Grove Police Department has been operating with four (4) dispatchers, with 24/7, 365 day coverage. This makes for long hours and limited vacation days. We are proud of our dispatchers' continued commitment to serving the City of Cottage Grove during our staffing shortage. We are working hard to fill the remaining vacant positions.

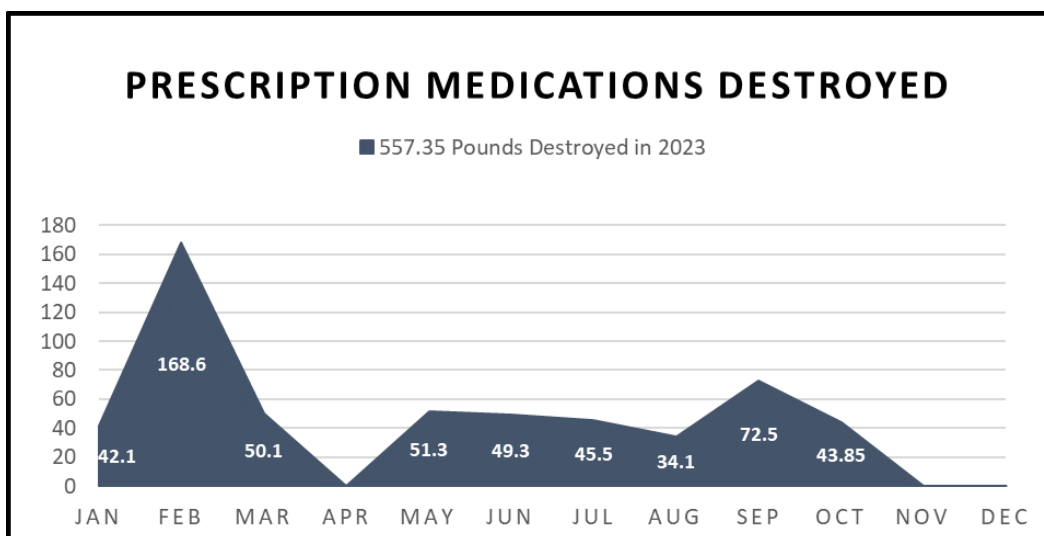


# RECORDS/EVIDENCE

The responsibilities of the Records Unit include:

- Filing and storage of police reports.
- Providing copies of reports to the public, DA's office, and other interested parties.
- Entering arrest warrants.
- Storing evidence and maintaining a "chain of custody" on all stored items.
- Releasing evidence to the public when no longer required.
- Entering and filing the required reports to various County, State & Federal agencies.
- Storing and controlling all "lost and found items."
- Organizing the yearly auction of unclaimed items.

A third party audit was conducted in early December 2023 on all evidence facilities. This was done so we can move forward with the accreditation process and to make sure we are in line with industry best practices. There were recommendation for software updates and overall procedures and processes that we are currently updating.



Above is a summary of how many pounds of prescription medications that have been dropped off into the medication drop bin. November and December had zero, due to our lobby being closed and not taking any prescriptions medication drop offs during the closure.



# FUJI

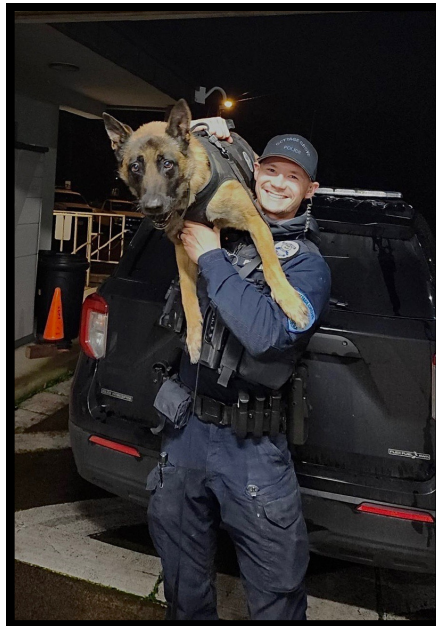
Fuji is a two and half year old female Labrador Retriever who is our official Wellness/Comfort K-9. She was born in Mexico, but came to up from Cantina Labs in Southern California. Fuji spent a month in Scappoose Oregon with a trainer, working on obedience and earned her “Canine Good Citizen” certification. She spends most of her time in the Department playing fetch up and down the hall, laying around and begging for someone to pet her. Her primary role is to be available to officers when they have dealt with a difficult call. She also attends special events and enjoys meeting new faces. She goes home nightly with Captain Marsh.





# K9 RIPP

The Patrol K9 Unit currently consists of one canine, “Ripp”, and his handler, Officer Derek Carlton. Ripp, was donated to the department by Working Dogs Oregon, is a four year old Belgian Malinois. He was originally a patrol K9 in Pierce County Washington. Officer Carlton and Ripp were certified through OPCA on December 21st and immediately hit the ground running. On his first certified shift, Ripp was used to locate a trespass subject attempting to hide from officers.





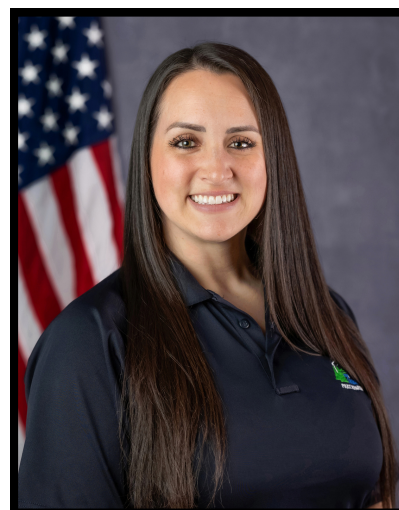
# NEW HIRES



Chief of Police



Operations Captain



Administrative Assistant



Police Officer



Police Dispatcher



Police Dispatcher



Chaplain



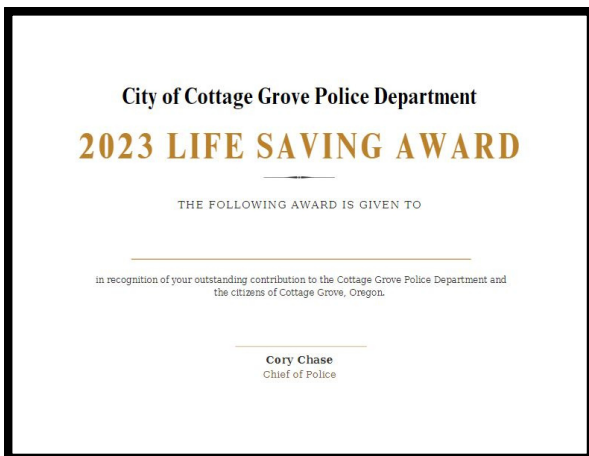
Wellness K9



Patrol K9



# AWARDS



In 2023 we honored men and women from both the police department and the fire department for life saving measures during the course of their duties.

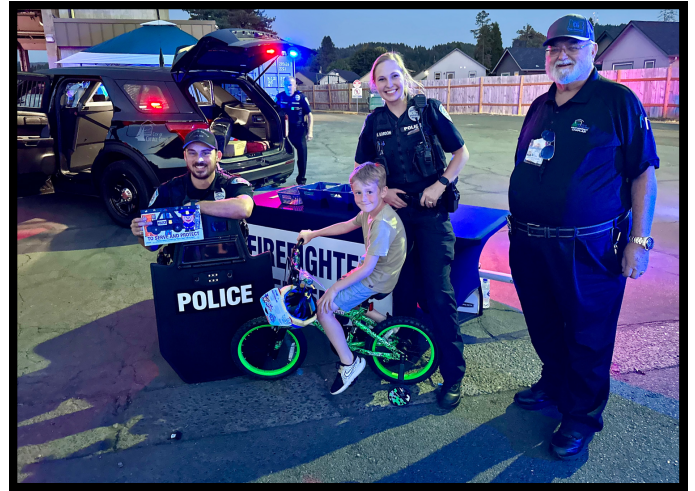
We celebrated Officer Branstetter on receiving his advanced certificate and Officer Ristau on receiving his basic certification from the Department of Public Safety Standards and Training (DPSST).



# COMMUNITY ENGAGEMENT



Coloring Contest Winner



Coloring Contest Winner



Emergency Preparedness Fair



LMS Kindness Assembly



Rip City Rally



Fall Relief Nursery Event





# SERVICES

In 2023 we built relationships with TIP of Lane County and Kindness 911.



The Trauma Intervention Program (TIP) of Lane County is a non-profit organization dedicated to ensuring that those who are emotionally traumatized in emergency situations receive the immediate assistance they need. TIP is comprised of a group of specially trained and screened volunteers available 24 hours a day, 365 days a year. Proudly serving Lane County, TIP Volunteers are called by law enforcement, fire and hospital personnel to assist victims, families, friends, witnesses and bystanders by providing emotional support and practical resources.



Kindness 911 is a nonprofit support organization connecting local law enforcement agencies with those they directly serve. Through thoughtful and intentional means we recognize individuals/groups for their genuine, positive impact on their community.

Through the generosity of our community we also donate financially to local, law enforcement and firefighter supported charities in the name of those who exemplify kindness, compassion and goodwill.



# STAYING CONNECTED



Be sure to follow us on social media to catch our weekly update and stay informed if any important, city wide information, needs to be addressed.



**Emergency: 911**

**Non-Emergency:**  
(541) 942-9145 ext. 1

400 E Main Street  
Cottage Grove, OR 97424

**Online Reporting:**  
[cgpd.mypdconnect.com](http://cgpd.mypdconnect.com)

