

Citizen Traffic Complaint Information Sheet

If you have been witness to a traffic violation under Oregon law and wish to file a Citizen Traffic complain you are responsible for all of the following:

1. Describe in detail the behavior you witnessed which would constitute a violation under Oregon Law.
2. Obtain enough information to sufficiently describe the suspect vehicle and its operator. You must be able to positively identify the driver you witnessed commit the violation.
3. You must be able to sufficiently articulate the approximate date, time and location of the suspected violation
4. You must completely and accurately furnish the information required on this form and return it to the court clerk at 400 East Main Street to sign a Uniform Traffic Citation.

Be advised that you will be the sole prosecutor in this case. You will be required to appear on the specified court date and time given to you by the court clerk. You will be required to stand before the court and prosecute the case on behalf of the City of Cottage Grove. If you wish to seek legal counsel to obtain information or for help in prosecution of the case it will be at your own expense.

PENALTIES

153.990 Penalty for false certification.

Any person who in connection with the issuance of a citation, or the filing of a complaint, under this chapter, knowingly certifies falsely to the matters set forth therein commits a Class A misdemeanor Punishable by up to one year in jail, a maximum fine of \$5,000.00 or both.

Cottage Grove Police Citizen Traffic Complaint

Oregon law provides for the filing of traffic infraction charges by the **person who observes the violation take place (ORS 153.058)**. In order to successfully prosecute such a case, the reporting party must be willing and able to do at least the following:

- Articulate behavior by the defendant, which would constitute a violation of Oregon Law.
- Be able to sufficiently describe the suspect vehicle and its operator for accurate filing of a citation
- Appear before the court to sign a complaint.
- Prosecute on behalf of the City of Cottage Grove in any trial resulting from the filing of such charges.
- Return this completed form to the court clerk at 400 East Main Street between 8:00 a.m. and 4:30 p.m. Monday - Wednesday to file a Uniform Traffic Citation.

PLEASE FURNISH THE FOLLOWING INFORMATION:

Date of Offence _____		Time of Offense _____	
LOCATION OF OFFENSE			
Public Street or Highway _____		at or near _____ Milepost or Intersection Street	
OFFENDING VEHICLE DESCRIPTION			
Approx. Year: _____	Make _____	Model _____	Style 4D 2 D
License # _____	State _____	Color(s) _____	
Other identifying information (damage, bumper sticker, loud mufflers, etc.) _____			
DRIVER / OCCUPANT DESCRIPTION			
Sex: M F	Race: _____	Age (Approximate): _____	Hair Color: _____
Hair Length: _____		Clothing Description: _____	
Name / Address (If known) _____			
Other identifying information (jewelry, facial hair, tattoos, scars, etc.) _____			
ADDITIONAL PASSENGERS (Suspect Vehicle)			
Number: _____		Description _____	

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Describe what happened. Include direction of travel, speeds, and detailed observations of what occurred. Include the names and addresses of additional witnesses. (Attach extra pages as necessary.)

☐ Additional page(s) attached

I certify the above information is accurate to the best of my knowledge. I also agree to prosecute and testify on behalf of the City of Cottage Grove in the prosecution of this violation. I understand submission of a false report is a criminal offense (ORS 153.990)

Signature of Complainant

Date

Address

Telephone Number

Note:

If you have not furnished enough detail to substantiate a traffic infraction and identify the driver of the suspect vehicle, your complaint will not be filed.

☐ Complainant notified of disposition ☐ Personally ☐ Telephone ☐ Letter

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SWORN STATEMENT

I, _____, BELIEVE THAT THE PARTY NAMED IN THIS COMPLAINT COMMITTED THE VIOLATION DESCRIBED. I HAVE REASONABLE GROUNDS FOR MY BELIEF AND AM AWARE OF THE PENALTIES DESCRIBED IN **ORS 153.990** REGARDING FALSE CERTIFICATION, AND SIGN THIS FORM TRUTHFULLY AND IN GOOD FAITH. I HAVE READ AND PERSONALLY FILLED OUT THE INFORMATION ON THIS FORM. I AM NOT AN ENFORCEMENT OFFICER.

DATE _____ SIGNED _____

Return this completed form to the court clerk at 400 East Main Street between 8:00 A.M. and 4:30 P.M. Monday - Wednesday to file a uniform traffic citation.