



The City of Cottage Grove

is Recruiting for an

Assistant Planner

Public Works & Development

The City of Cottage Grove is now recruiting for an Assistant Planner to join our Public Works & Development Department. The Assistant Planner performs a variety of professional planning duties involving the evaluation and processing of current planning projects, analysis for long range planning, and supports the City's efforts to secure grant funding. The Assistant Planner reviews development applications and assures compliance with various City, County, State and Federal laws and codes; researches, prepares and presents reports and recommendations for the City at public hearings and meetings relating to land use and environmental impact; performs grant writing, project management, and grant reporting duties to assist the City Planner; reviews code amendments and comprehensive plan amendments; and informs the public, land developers and others of various laws, codes, regulation requirements and the Comprehensive Plan.

Full Job Description and Application Materials Available on-line at:

www.cottagegroveor.gov/jobs

Open Until Filled-First Review of Applicants Monday, October 17, 2022 5:00 pm

\$4,173.00 to \$5,326.00 Per Month DOE

Don't Forget!

In order to be considered for the position, you must submit all required documents: Cover Letter, Application, Resume, Supplemental Questions, and References.

Applications and Materials can be emailed to:
payroll@cottagegrove.org or mailed/dropped off to:

City Hall
400 E Main Street
Cottage Grove OR 97424

Questions? Contact Human Resources at:
541-942-3346 Ext.114

THE CITY OF COTTAGE GROVE IS AN EQUAL OPPORTUNITY EMPLOYER