

CITY OF COTTAGE GROVE
URBAN FORESTRY COMMITTEE
Minutes of the Regular Meeting
April 18, 2022

CALL TO ORDER

Chair Newman called the meeting to order at 4:00 p.m.

ROLL CALL

Recording Secretary called the roll. The following were:

Present: Reilly Newman, Debra Bartlett, Susan Johnson, Ona Chambers,
Mark McCaffery, Jimmy Schaper, and Paul Higgins

Absent: None

Staff Present: City Planner – Eric Mongan, Assistant Planner- Matt Laird, Public
Works Director- Faye Stewart - and City Arborist – Chris Senters.

ITEMS TO BE ADDED

None

MINUTES

None

OLD BUSINESS

None

NEW BUSINESS

- (a) Tree Giveaway Wrap-up: The Committee discussed the successes and opportunities following the giveaway. Staff presented to the Committee the number of trees given out vs. what was still on-hand at the shop. Reilly stated that she would take trees to the Green Living Fair that was coming up to get more trees out to the community. Staff stated that they are working to finish up the grant reporting with Arbor Day Foundation. Staff advised they are still working to get the remainder of the “large-stature” trees procured and planted. As of the date of the meeting 40 trees had been purchased with staff looking to secure the final 60 as soon as possible. Staff advised they would be asking for an extension on the grant reporting period to allow for completion of the project.

- (b) Discuss the Annual Report to Council: Staff advised that at the May 9th, 2022 City Council Meeting Reilly would be presenting the annual “State of the Trees” address to Council per Section 2.30.050 of the Cottage Grove Municipal Code. Staff and Reilly stated the typical contents of the report include annual activities of the Committee to include trees planted, trees removed, outreach/media, project statuses, etc. Members of the Committee made suggestions regarding what they would like included and staff advised they would do their best to have all items included.

INFORMATION FROM STAFF

None

ADJOURNMENT: There being no further business, Chair Newman adjourned the Urban Forestry Committee meeting at 5:15 p.m.

ATTEST:

APPROVED:

Eric Mongan, City Planner

Reilly Newman, Chair