

**CITY OF COTTAGE GROVE
URBAN FORESTRY COMMITTEE**

Minutes of the Regular Meeting
November 21, 2022

CALL TO ORDER

Vice Chair Johnson called the meeting to order at 4:05 p.m.

ROLL CALL

City Planner Eric Mongan called the roll. The following were:

Present: Paul Higgins, Debra Bartlett, Mark McCaffery, Susan Johnson,
Jimmy Schaper

Absent: Ona Chambers, Reilly Newman

Staff Present: Public Works & Development Director- Faye Stewart, City Planner
– Eric Mongan

1. **ITEMS TO BE ADDED**

None

2. **MINUTES**

September 22, 2022 Minutes – Approved 5-0.

3. **OLD BUSINESS**

None

4. **NEW BUSINESS**

a. Grants – (Faye S and Eric M)

Staff explained that due to staffing and time constraints, pursuing grants should be tabled for this year's event. Staff explained the focus is placed on the Urban Forest Management plan and committee, which would provide the framework for future grants.

b. Proposal for 2023 Tree Giveaway

Staff explained the vision for the Tree Giveaway for 2023, and proposed a program that focused more on Street Tree planting, with a focus on public outreach and education. The Committee concurred that this was an appropriate approach.

5. **INFORMATION FROM STAFF**

- a. Eric stated that Matt has moved onto another jurisdiction, and the new Assistant Planner, Allison, has expressed interest in attending these meetings. The Urban Forest Management Plan's Advisory Committee schedule will be updated to accommodate schedules.
- b. Regarding the tree inventory, the Coast Fork Watershed Council helped, but due to lack of staff, that has not progressed.

6. **COMMITTEE COMMENTS**

Debra discussed the Heritage Tree project – River Road submission is no longer in running, but it did not have enough history. Calapooia Tree updated – an arborist will come re-caliper the tree. Travel Oregon suggested a Heritage Program for Cottage Grove specifically. Further updates to come in January.

Susan mentioned the Urban Forest Management Plan has had two meetings, and still working on Vision and Mission statements.

Faye stated that staff is recruiting for membership for committees.

7. **ADJOURNMENT:** There being no further business, Vice Chair Johnson adjourned the Urban Forestry Committee meeting at 5:00 p.m.

ATTEST:

APPROVED:

Eric Mongan, City Planner

Reilly Newman, Chair