

**CITY OF COTTAGE GROVE  
URBAN FORESTRY COMMITTEE**

Minutes of the Regular Meeting

March 20, 2024

**CALL TO ORDER**

Chair Newman called the meeting to order at 4:10 p.m.

**ROLL CALL**

Recording Secretary Tina MacDonald called the roll. The following were:

Present: Chair Reilly Newman, Paul Higgins, Richard Vasquez  
Online: Jimmy Schaper, Justin Tidrick  
Absent: Debra Bartlett, Mark McCaffery  
Staff Present: City Planner Eric Mongan, Assistant City Planner Leni Crow, City Arborist Chris Senters, Recording Secretary-Tina MacDonald

1. **ITEMS TO BE ADDED**

Welcoming new committee members Justin Tidrick & Richard Vasquez.

2. **MINUTES**

Minutes – February 28, 2024

Reilly moved to approve with amendments, Paul seconded. February 28, 2024 minutes – Approved 4-0. Richard abstained.

3. **OLD BUSINESS**

None

4. **NEW BUSINESS**

(a) This year's Arbor Day discussion – Continued discussion. Staff will pick a spot for the planting of the trees on April 6<sup>th</sup>. Eric will make contact with the committee by the end of the week regarding place and time, and will do a press release to the community.

(b) The Arbor Day planting event was discussed. Reilly shared Creswell's Arbor Day flyer. The city has been gifted flowering cherries to plant for Susan Johnson. In the conversation about the planting sites it was somewhat decided that one could go in Coiner Park and one could possibly go on the bike path. Reilly spoke about the

possibility of an interpretive sign nearby. Eric will coordinate with the shop to get the trees.

- (c) Voting for Chair and Vice Chair – Reilly will continue as Chair until there are enough committee members present to hold a vote. It was moved to move the voting to the next meeting.

5. **INFORMATION REPORT FROM STAFF**

Eric spoke about the Growth and the 30<sup>th</sup> Tree City USA awards. The Arbor Month proclamation will be on the next City Council agenda. The Arbor Month flag will go up on the pole at city hall on April 1<sup>st</sup>

6. **AUDIENCE PARTICIPATION**

None

7. **COMMITTEE COMMENTS**

Jimmy would like to participate in the Arbor Month activities. There was discussion about transportation.

**ADJOURNMENT: The meeting was adjourned at 4:53 p.m.**

ATTEST:

APPROVED:

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Tina MacDonald, Recording Secretary

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Reilly Newman, Chair