

# City of Cottage Grove Fiscal Year 2022-23 Budget

## CAPITAL PROJECT FUNDS BUDGET SUMMARY

FUND/DEPARTMENT	FY 2019-20 ACTUAL	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2022-23 ADOPTED
Water SDC Fund	1,472,796	1,707,011	2,020,000	1,770,000
Wastewater SDC Fund	273,302	315,476	452,000	381,500
Storm Drain SDC Fund	520,136	543,638	592,500	612,500
Street SDC Fund	1,409,458	1,117,464	1,506,000	1,600,000
Parks SDC Fund	385,111	396,244	442,500	592,000
<b>Total Capital Projects Funds</b>	<b>4,060,803</b>	<b>4,079,833</b>	<b>5,013,000</b>	<b>4,956,000</b>



## **WATER SYSTEM DEVELOPMENT CHARGE**

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**FUND/DEPARTMENT #: 602-622**

### **OVERVIEW**

The Water System Development Fund is a capital expenditure fund. The purpose of this fund is to collect fees from new development to be used for funding the engineering and construction of capacity increasing water system improvements identified on the Capital Improvement Plan (CIP) that will benefit the community's water system as a whole. Projects within this fund are administered by the Engineering staff, and the construction work is typically performed by general contractors.

### **DEPARTMENT BUDGET YEAR OBJECTIVES**

- Complete the Water Master Plan.
- Design a water reservoir for Halderman Road reservoir site.
- Install water main lines for "R" Street extension into the Industrial Park from Sweet Lane.
- Complete the property purchase for a new reservoir at the end of South 22<sup>nd</sup> Street.
- Perform site and road improvements for new reservoir site on South 22<sup>nd</sup> Street.
- Build new reservoir in phase 2 of the Sunrise Ridge development.
- Provide funding to increase capacity of water mainline in North 16<sup>th</sup> Street

### **PRIMARY ACCOMPLISHMENTS – FISCAL YEAR 2021-22**

- Purchased a 2 acre parcel off Halderman Road for a new reservoir.

# City of Cottage Grove Fiscal Year 2022-23 Budget

**WATER SYSTEM DEVELOPMENT CHARGES FUND: Revenue 602-000 Expenditures 602-622**

2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	DESCRIPTION	2022-23 PROPOSED	2022-23 APPROVED	2022-23 ADOPTED
<b>REVENUE</b>						
1,081,870	1,472,345	1,800,000	41010 CARRYOVER	1,560,000	1,560,000	1,560,000
365,494	223,558	200,000	52100 SDC CHARGES	200,000	200,000	200,000
25,432	11,108	20,000	53200 INTEREST INCOME	10,000	10,000	10,000
<b>1,472,796</b>	<b>1,707,011</b>	<b>2,020,000</b>	<b>TOTAL REVENUE</b>	<b>1,770,000</b>	<b>1,770,000</b>	<b>1,770,000</b>
<b>EXPENDITURES</b>						
MATERIALS & SERVICES						
0	0	300,000	71000 CONTRACTUAL SERVICES	300,000	300,000	300,000
10	8,000	40	79900 ADMINISTRATIVE FEE	640	640	640
442	0	30,000	79910 ENGINEERING SERVICES FEES	7,000	7,000	7,000
452	8,000	330,040	TOTAL MATERIALS & SERVICES	307,640	307,640	307,640
CAPITAL OUTLAY						
0	90,350	1,689,960	83000 BUILDINGS & IMPROVEMENTS	1,462,360	1,462,360	1,462,360
0	90,350	1,689,960	TOTAL CAPITAL OUTLAY	1,462,360	1,462,360	1,462,360
0	0	0	99000 CONTINGENCY	0	0	0
1,472,345	1,608,661	0	99020 ENDING BALANCE	0	0	0
<b>1,472,797</b>	<b>1,707,011</b>	<b>2,020,000</b>	<b>TOTAL EXPENDITURES</b>	<b>1,770,000</b>	<b>1,770,000</b>	<b>1,770,000</b>

## **WASTEWATER SYSTEM DEVELOPMENT CHARGES**

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**FUND/DEPARTMENT #: 604-624**

### **OVERVIEW**

The Wastewater System Development Charge Fund is a capital expenditure fund. Its purpose is to collect fees from new development to be used for funding the engineering and construction of capacity increasing wastewater improvements identified in the Capital Improvement Plan (CIP) that will benefit the community's wastewater system as a whole. Projects within the fund are administered by engineering staff, and the work is typically performed by general contractors.

### **DEPARTMENT BUDGET YEAR OBJECTIVES**

- Complete a Wastewater Master Plan.
- Install sewer main lines in the "R" Street extension into the Industrial Park from Sweet Lane.
- Provide funding to increase capacity of sewer mainlines in N. 16<sup>th</sup> Street.

# City of Cottage Grove Fiscal Year 2022-23 Budget

WASTEWATER SYSTEM DEVELOPMENT CHARGES FUND: Revenue 604-000 Expend. 604-624

2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	DESCRIPTION	2022-23 PROPOSED	2022-23 APPROVED	2022-23 ADOPTED
<b>REVENUE</b>						
205,717	273,282	400,000	41010 CARRYOVER	330,000	330,000	330,000
62,417	40,112	50,000	52100 SDC CHARGES	50,000	50,000	50,000
5,168	2,082	2,000	53200 INTEREST INCOME	1,500	1,500	1,500
<b>273,302</b>	<b>315,476</b>	<b>452,000</b>	<b>TOTAL REVENUE</b>	<b>381,500</b>	<b>381,500</b>	<b>381,500</b>
<b>EXPENDITURES</b>						
MATERIALS & SERVICES						
0	0	250,000	71000 CONTRACTUAL SERVICES	150,000	150,000	150,000
20	30	0	79900 ADMINISTRATIVE FEE	0	0	0
0	0	9,000	79910 ENGINEERING SERVICES FEES	3,000	3,000	3,000
20	30	259,000	TOTAL MATERIALS & SERVICES	153,000	153,000	153,000
CAPITAL OUTLAY						
0	0	193,000	83000 BUILDINGS & IMPROVEMENTS	228,500	228,500	228,500
0	0	193,000	TOTAL CAPITAL OUTLAY	228,500	228,500	228,500
0	0	0	99000 CONTINGENCY	0	0	0
273,282	315,446	0	99020 ENDING BALANCE	0	0	0
<b>273,302</b>	<b>315,476</b>	<b>452,000</b>	<b>TOTAL EXPENDITURES</b>	<b>381,500</b>	<b>381,500</b>	<b>381,500</b>

## **STORM DRAIN SYSTEM DEVELOPMENT CHARGES**

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**FUND/DEPARTMENT #: 606-626**

### **OVERVIEW**

The Storm Drainage System Development Charge Fund is a capital expenditure fund. Its purpose is to collect fees from new development to be used for funding the engineering and construction of capacity increasing storm drainage improvements identified in the Capital Improvement Plan (CIP) that will benefit the community's storm drainage system as a whole. Projects within this fund are administered by engineering staff, and the work is typically performed by general contractors.

### **DEPARTMENT BUDGET YEAR OBJECTIVES**

- Provide a portion of funding for the construction storm drainage line upgrade from Tyler Street to Quincy Street.
- Provide funding to update and finalize Storm Drainage Master Plan.
- Draft and adopt Low Impact Design (LID) standards to meet state law requirements for storm water treatment.
- Install storm water lines in the Industrial Park extending "R" Street into the Industrial Park from Sweet Lane.

# City of Cottage Grove Fiscal Year 2022-23 Budget

**STORM DRAIN SYSTEM DEVELOPMENT CHARGES FUND: Revenue 606-000 Expend. 606-626**

2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	DESCRIPTION	2022-23 PROPOSED	2022-23 APPROVED	2022-23 ADOPTED
<b>REVENUE</b>						
447,482	505,271	550,000	41010 CARRYOVER	570,000	570,000	570,000
43,684	34,637	40,000	52100 SDC CHARGES	40,000	40,000	40,000
9,670	3,732	2,500	53200 INTEREST INCOME	2,500	2,500	2,500
19,300	0	0	54420 INTERFUND LOAN REPAYMENT	0	0	0
<b>520,136</b>	<b>543,638</b>	<b>592,500</b>	<b>TOTAL REVENUE</b>	<b>612,500</b>	<b>612,500</b>	<b>612,500</b>
<b>EXPENDITURES</b>						
<b>MATERIALS &amp; SERVICES</b>						
0	0	200,000	71000 CONTRACTUAL SERVICES	250,000	250,000	250,000
14,865	30	675	79900 ADMINISTRATIVE FEE	0	0	0
0	0	9,000	79910 ENGINEERING SERVICES FEES	3,000	3,000	3,000
14,865	30	209,675	TOTAL MATERIALS & SERVICES	253,000	253,000	253,000
<b>CAPITAL OUTLAY</b>						
0	0	382,825	83000 BUILDINGS & IMPROVEMENTS	359,500	359,500	359,500
0	0	382,825	TOTAL CAPITAL OUTLAY	359,500	359,500	359,500
0	0	0	99000 CONTINGENCY	0	0	0
505,269	543,608	0	99020 ENDING BALANCE	0	0	0
<b>520,136</b>	<b>543,638</b>	<b>592,500</b>	<b>TOTAL EXPENDITURES</b>	<b>612,500</b>	<b>612,500</b>	<b>612,500</b>

## **STREET SYSTEM DEVELOPMENT**

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**FUND/DEPARTMENT #: 608-628**

### **OVERVIEW**

The Street System Development Charge Fund is a capital expenditure fund. Its purpose is to collect fees from new development to be used for funding the engineering and construction of capacity-increasing street improvements identified in the Capital Improvement Plan (CIP) that will benefit the community's transportation system as a whole. Projects within the fund are administered by engineering contractors, and the work is typically done by general contractors.

### **DEPARTMENT BUDGET YEAR OBJECTIVES**

- Purchase Gateway Boulevard right of way.
- Provide funding to extend "R" Street into the Industrial Park from Sweet Lane.
- Provide funding to construct ADA ramps along North 7<sup>th</sup> Street from Gibbs to Main Street.
- Provide funding for property purchases for future Gateway Blvd. construction along Cleveland Street.

### **PRIMARY ACCOMPLISHMENTS – FISCAL YEAR 2021-22**

- Acquired 11 concrete bridge beams from ODOT to construct a bridge at the west end of Cleveland Street crossing the Coast Fork River.
- Installed new driveway to City owned home at 2205 Hwy in preparation to sell the home. This property was purchased to provide right-of-way for the R Street extension to Hwy 99.

# City of Cottage Grove Fiscal Year 2022-23 Budget

## STREET SYSTEM DEVELOPMENT CHARGES FUND: Revenue 608-000 Expenditure 608-628

2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	DESCRIPTION	2022-23 PROPOSED	2022-23 APPROVED	2022-23 ADOPTED
<b>REVENUE</b>						
1,173,028	1,036,662	1,200,000	41010 CARRYOVER	1,270,000	1,270,000	1,270,000
207,151	70,955	100,000	52100 SDC CHARGES	100,000	100,000	100,000
21,179	7,604	6,000	53200 INTEREST INCOME	5,000	5,000	5,000
8,100	2,244	0	54250 RENTAL PROPERTY REVENUE	0	0	0
0	0	200,000	54300 SALE OF PROPERTY	225,000	225,000	225,000
0	0	0	55037 TRANSFER FROM GENERAL FUND-ARPA	210,870	0	0
<b>1,409,458</b>	<b>1,117,464</b>	<b>1,506,000</b>	<b>TOTAL REVENUE</b>	<b>1,810,870</b>	<b>1,600,000</b>	<b>1,600,000</b>
<b>EXPENDITURES</b>						
MATERIALS & SERVICES						
27,156	5,118	200,000	71000 CONTRACTUAL SERVICES	200,000	200,000	200,000
131,887	0	0	73700 REFUND SYSTEM DEV CHARGES	0	0	0
0	5,045	12,900	79900 ADMINISTRATIVE FEE	0	0	0
2,152	44	20,000	79910 ENGINEERING SERVICES FEES	0	0	0
161,196	10,207	232,900	TOTAL MATERIALS & SERVICES	200,000	200,000	200,000
CAPITAL OUTLAY						
211,046	0	200,000	82000 LAND ACQUISITION	200,000	200,000	200,000
555	7,500	1,073,100	83000 BUILDINGS & IMPROVEMENTS	1,410,870	1,200,000	1,200,000
211,601	7,500	1,273,100	TOTAL CAPITAL OUTLAY	1,610,870	1,400,000	1,400,000
0	0	0	99000 CONTINGENCY	0	0	0
1,036,661	1,099,757	0	99020 ENDING BALANCE	0	0	0
<b>1,409,458</b>	<b>1,117,464</b>	<b>1,506,000</b>	<b>TOTAL EXPENDITURES</b>	<b>1,810,870</b>	<b>1,600,000</b>	<b>1,600,000</b>

## **PARKS SYSTEM DEVELOPMENT CHARGES**

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**FUND/DEPARTMENT #: 610-630**

### **OVERVIEW**

The Park System Development Charge Fund is a capital expenditure fund. Its purpose is to collect fees from new development to be used for funding the engineering and construction of new park improvements identified in the Capital Improvement Plan (CIP) that will benefit the community parks system as a whole. Projects within the fund are administered by engineering staff.

### **DEPARTMENT BUDGET YEAR OBJECTIVES**

- Provide funding for the continued development of Trailhead and Bohemia Parks.
- Provide funding for the development of a new dog park on South River Road.
- Provide funding for development of park in Sunrise Ridge development.
- Provide funding to increase capacity of existing playground equipment.
- Provide funding to build a new trail from Hayes Avenue to S. 6<sup>th</sup> Street at Monroe Street.

# City of Cottage Grove Fiscal Year 2022-23 Budget

**PARKS SYSTEM DEVELOPMENT CHARGES FUND: Revenue 610-000 Expenditure 610-630**

2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	DESCRIPTION	2022-23 PROPOSED	2022-23 APPROVED	2022-23 ADOPTED
<b>REVENUE</b>						
294,935	347,230	400,000	41010 CARRYOVER	550,000	550,000	550,000
83,622	46,379	40,000	52100 SDC CHARGES	40,000	40,000	40,000
6,554	2,635	2,500	53200 INTEREST INCOME	2,000	2,000	2,000
<b>385,111</b>	<b>396,244</b>	<b>442,500</b>	<b>TOTAL REVENUE</b>	<b>592,000</b>	<b>592,000</b>	<b>592,000</b>
<b>EXPENDITURES</b>						
MATERIALS & SERVICES						
3,328	0	50,000	71000 CONTRACTUAL SERVICES	100,000	100,000	100,000
3,980	1,600	3,035	79900 ADMINISTRATIVE FEE	1,420	1,420	1,420
1,135	0	10,000	79910 ENGINEERING SERVICE FEES	3,200	3,200	3,200
8,443	1,600	63,035	TOTAL MATERIALS & SERVICES	104,620	104,620	104,620
CAPITAL OUTLAY						
400	0	50,000	82000 LAND ACQUISITIONS	10,000	10,000	10,000
29,039	4,600	329,465	83000 BUILDINGS & IMPROVEMENTS	477,380	477,380	477,380
29,439	4,600	379,465	TOTAL CAPITAL OUTLAY	487,380	487,380	487,380
0	0	0	99000 CONTINGENCY	0	0	0
347,229	390,044	0	99020 ENDING BALANCE	0	0	0
<b>385,111</b>	<b>396,244</b>	<b>442,500</b>	<b>TOTAL EXPENDITURES</b>	<b>592,000</b>	<b>592,000</b>	<b>592,000</b>