

A public meeting of the City Council will be held on June 13, 2022 at 7:00 pm in the City Council Chambers of City Hall, 400 E Main Street, Cottage Grove, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2022 as approved by the City of Cottage Grove Budget Committee. Please join the meeting in person or from your computer, tablet, or smartphone at <https://www.gotomeet.me/RichardMeyers/june-13-2022-city-council-budget-hearing-and-regul> or by regular phone at 1-877-309-2073 or 1-646-749-3129, Access Code 997-614-421. For additional information on how to connect to the meeting visit the agenda on www.cottagegrove.org available on June 8, 2022. Written testimony can also be submitted by 3:00 p.m. to the City Recorder on the date of the hearing. To email written testimony send to cityrecorder@cottagegrove.org, with "2022-2023 Budget" in the subject line. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City Hall, 400 E. Main Street, between the hours of 8:00 a.m. and 5:00 p.m. or online at <https://www.cottagegrove.org/finance/page/budgets>. To review the budget in person, please call the Finance Department to arrange a time for pick-up. This budget is for an annual budget period and was prepared on a basis of accounting that is the same as used for the preceding year.

Contact: Richard Meyers, Budget Officer Telephone: 541-942-5501 Email: citymanager@cottagegrove.org

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2020-21	Adopted Budget This Year 2021-22	Approved Budget Next Year 2022-23
Beginning Fund Balance/Net Working Capital	12,015,677	14,859,433	14,151,171
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	10,323,162	10,464,435	11,143,455
Federal, State & all Other Grants, Gifts, Allocations & Donations	3,498,419	1,517,665	5,559,080
Revenue from Bonds and Other Debt	6,794,937	1,200,000	2,155,000
Interfund Transfers / Internal Service Reimbursements	4,881,867	4,282,790	4,733,845
All Other Resources Except Current Year Property Taxes	1,180,699	2,611,950	3,004,480
Current Year Property Taxes Estimated to be Received	4,801,741	5,049,000	5,300,000
Total Resources	43,496,502	39,985,273	46,047,031

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	8,420,154	10,541,920	10,902,320
Materials and Services	5,301,486	7,590,525	9,207,466
Capital Outlay	6,420,454	11,483,903	15,309,490
Debt Service	2,637,032	2,730,135	2,750,245
Interfund Transfers	3,848,395	4,348,595	4,683,620
Contingencies	Any person may appear at	2,708,155	2,598,390
Special Payments	0	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	16,868,981	582,040	595,850
Total Requirements	43,496,502	39,985,273	46,047,381

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM			
Name of Organizational Unit or Program FTE for that unit or program			
General Fund:			
City Council	35,282	53,650	58,560
FTE	0	0	0
City Manager	458,836	613,055	627,380
FTE	2.50	3	3.00
Finance	416,440	448,145	483,430
FTE	3.81	3.33	3.21
Police Operations	2,793,053	3,349,130	3,660,465
FTE	21.50	21.50	22.50
Municipal Court	88,642	100,605	106,100
FTE	0.74	0.71	0.74
Municipal Court Support Services	76,774	80,350	90,500
FTE	0	0	0
Youth Peer Court	26,390	33,515	44,050
FTE	0.58	0.58	0.58
Maintenance	585,678	1,024,000	1,631,820
FTE	3.83	5.00	5.96
Engineering	351,799	375,320	285,065
FTE	2.90	2.90	1.63
Broadband Services	345,982	362,250	378,740
FTE	0.00	0	0
Development	1,050,584	1,066,455	1,676,565
FTE	3.14	2.82	2.82
Library	243,942	410,920	435,325
FTE	3.68	4.00	4.00
Community Services	193,986	239,750	260,465
FTE	2.00	2.00	2.00
Community Promotions	168,866	158,000	185,000
FTE	0	0	0
Internal Support	4,312,143	2,511,560	4,095,085
FTE	0	0	0
Street Fund:			
Street Maintenance	509,947	601,900	661,180
FTE	3.57	3.79	4.06
Street Sweeping	69,412	82,375	91,360
FTE	0.65	0.65	0.65
Capital Improvements/Purchases	1,849,666	382,470	3,442,500
FTE	0	0	0
Street Internal Support	436,637	247,155	342,460
FTE	0	0	0
Assessment Fund:	166,012	1,365,850	1,366,510
FTE	0	0	0
Police Communications Fund:			
Support Services	405,889	744,440	578,830
FTE	4.45	6.71	4.74
911 Services	250,691	438,150	341,275
FTE	2.19	3.3	2.33
Internal Support	231,243	14,940	15,580
FTE	0	0	0

Narcotics Forfeiture Fund:	109,339	122,665	91,085
FTE	0	0	0
Bicycle Footpath Fund:	61,742	47,790	58,500
FTE	0	0	0
Building Inspection Program Fund:	695,186	845,260	1,037,500
FTE	3.78	3.63	3.63
Housing Rehabilitation Fund:	9,970	9,950	10,050
FTE	0	0	0
Water Fund:			
Water Distribution	1,082,643	1,258,115	1,305,375
FTE	8.42	9.47	9.29
Water Production	640,934	687,395	756,475
FTE	4.44	4.49	4.47
Internal Support	989,695	814,390	474,550
FTE	0	0	0
Wastewater Fund:			
Wastewater Collection	469,446	532,095	575,140
FTE	3.60	4.31	4.18
Wastewater Treatment Plant	805,820	793,670	938,660
FTE	4.36	4.41	4.41
Middlefield Golf Course	550,363	702,035	793,970
FTE	6.70	7.74	8.16
Internal Support	1,119,376	1,048,040	577,375
FTE	0	0	0
Storm Drain Utility Fund:	607,838	583,600	486,600
FTE	2.22	2.65	2.30
Industrial Park Operations Fund	119,083	875,300	800,100
FTE	0	0	0
Water SDC Fund:	1,707,011	2,020,000	1,770,000
FTE	0	0	0
Street SDC Fund:	1,117,464	1,506,000	1,600,000
FTE	0	0	0
Wastewater SDC Fund:	315,476	452,000	381,500
FTE	0	0	0
Storm Drain SDC Fund:	543,638	592,500	612,500
FTE			
Parks SDC Fund:	396,244	442,500	592,000
FTE	0	0	0
General Reserve Fund:	455,971	190,010	688,010
FTE	0	0	0
Water Reserve Fund:	3,484,581	2,680,000	3,067,000
FTE	0	0	0
Wastewater Reserve Fund:	5,051,785	3,125,100	2,582,300
FTE	0	0	0
Storm Drain Reserve Fund:	2,645,526	2,576,125	2,506,000
FTE	0	0	0
Building Inspection Reserve Fund:	78,844	104,000	154,300
FTE	0	0	0
Debt Service Fund:	2,702,306	2,730,135	2,748,310
FTE	0	0	0
Housing Development Cost Assistance Trust Fund:	100,501	200,300	201,190
FTE	0	0	0
Special Trusts Fund:	23,106	48,758	68,546
FTE	0	0	0
Armory Trust Fund:	496,862	293,555	312,100
FTE	0	0	0
Total Requirements	43,496,502	39,985,273	46,047,381
Total FTE	90.42	97.00	94.66

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING

Transient room tax is budgeted at the previous levels based on the recovery of the industry following the pandemic. Local Marijuana Tax receipts are expected to increase, based on prior year collections. Staffing adjustments were made in the Engineering Department, contracting engineering services with two engineering firms to meet the City's needs. The second tranche of the American Rescue Plan funding was budgeted in the General Fund and will be transferred to other funds for projects. The first tranche funds not spent during the prior fiscal year, were included in the Carryover line item in the General Fund. New long-term debt for the Community Center roofing project in the amount of \$830,000 is included in loan proceeds in the General Fund. The budget includes an increase in Wastewater system rates, with no other increases in fees anticipated.

PROPERTY TAX LEVIES

	Rate or Amount Imposed 2020-21	Rate or Amount Imposed This Year 2021-22	Rate or Amount Approved Next Year 2022-23
Permanent Rate Levy (rate limit \$7.2087 per \$1,000)	7.2087	7.2087	7.2087
Local Option Levy	0	0	0
Levy For General Obligation Bonds	0	0	0

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$16,684,681	\$0
Other Bonds	\$0	\$0
Other Borrowings	\$1,484,615	\$830,000
Total	\$18,169,296	\$0